

NOV - 9 2013



Expense Claims Forms

Date: November 6, 2013

EMPLOYEE#

NAME **Luke Sunderland**
FIRST MIDDLE LAST

Position **VP Business Development**

DEPT **Executive Office**

Mailing Address :

Itinerary and Purpose of Travel : UofC, Dr. Craighead, Faculty of Medicine (July 13/13) / Richie's house-Jeffs Prezi event 714 Riverdale Ave SW, Calgary (June 4/13) / Nourish Café - start discussion with Lori Cole, Dir PR, Banff Springs (Aug 21/13) / Covenant Health-Gala (Mar 28/13) / LLI Launch Edmonton (Sept 13 & 14/13) / Travel Alberta Industry registration (Sept 27/13)

Please leave the colored cells for Financial Services

Rept no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	7/13/2013	Travel	3101	2100	797999	790				Mileage to University of Calgary - 240 km	\$ 72.00	3.42	\$ 72.00
2	7/13/2013	Travel	3101	2100	797999	790				Parking at UofC	\$ 8.00		\$ 8.00
3	6/4/2013	Travel	3101	2100	797999	790				Mileage to Richie's House in Calgary - 258.8 km	\$ 77.64	3.69	\$ 77.64
4	8/21/2013	Incidentals	3107	2100	797999	790				Nourish Café - Lori Cole	\$ 53.14	3.00	\$ 54.74
5	3/28/2013	Incidentals	3107	2100	797999	790				Covenant Health- Gala ticket & donation	\$ 160.00		\$ 160.00
6	9/13/2013	Accommodation	3105	2100	797999	790				Campus Tower Suite Hotel-LLI Launch	\$ 170.32	\$ 8.19	\$ 178.51
7	9/13/2013	Travel	3101	2100	797999	790				UofA parking	\$ 12.00		\$ 12.00
8	9/13/2013	Meals	3106	2100	797999	790				Good Earth Café	\$ 12.50	0.63	\$ 13.13
9	9/13/2013	Meals	3106	2100	797999	790				A & W	\$ 7.35		\$ 7.35
10	9/12/2013	Meals	3106	2100	797999	790				Willow Esso	\$ 4.51	0.22	\$ 4.73
11	9/13/2013	Meals	3106	2100	797999	790				High Park Esso	\$ 7.21	0.30	\$ 7.57
12	9/27/2013	Incidentals	3107	2100	797999	790				Travel Alberta Industry registration Oct. 27-29/13	\$ 400.00	\$ 20.00	\$ 420.00
13				2100									\$ -
14				2100									\$ -
15				2100									\$ -
16				2100									\$ -
17				2100									\$ -
18				2100									\$ -
19				2100									\$ -
20				2100									\$ -
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28				2100									\$ -
29				2100									\$ -
30				2100									\$ -
31				2100									\$ -
32				2100									\$ -
33				2100									\$ -
34				2100									\$ -
35				2100									\$ -
ENTERED NOV 13 2013													
Total Expenses : A											\$ 984.67	\$ 31.00	1,015.67

GL	Fund	Expense Type	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	2100	Travel					162.53	160.64	7.11	169.64
3102	2100	Travel-BOG								
3105	2100	Accommodation						170.32	8.19	178.51
3106	2100	Meals						31.57	1.21	32.78
3610	2100	Hosting								
3611	2100	Hosting-Alcohol								
3107	2100	Incidentals						610.14	21.60	634.74
6132	2100	Travel Advance							20.00	
Total								984.67	31.00	1,015.67

Travel Advance (positive)	B 6132-2100	\$	
	A-B	\$	1,015.67

Date: Nov 6, 2013

Date: _____

Date: _____

Financial Services Date: _____

Return to Requestor	Leanne Carignan
Department	Executive Office
Cost Centre Code	797999
Prepared By	Leanne Carignan

Expense Claims Forms

Date: November 13, 2013

EMPLOYEE#

NAME **Luke Sunderland**

Position **VP Business Development**

DEPT **Executive Office**

Mailing Address :

UofC, Dr. Craighead, Faculty of Medicine (July 13/13) / Richie's house-Jeff's Prezi event 714 Riverdale Ave SW, Calgary (June 4/13) / Nourish Café - start discussion with Lori Cole, Dir PR, Banff Springs (Aug 21/13) / Covenant Health-Gala (Mar 28/13) / LLI Launch Edmonton (Sept 13 & 14/13) / T ravel Alberta Industry registration (Sept 27/13)

Please leave the colored cells for Financial Services

Rept no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	Description	NET Amount	GST Amount	Total Amount
1	7/13/2013	Travel	3101	2100	797999	790				Mileage to University of Calgary - 240 km	\$ 68.58	\$ 3.42	\$ 72.00
2	7/13/2013	Travel	3101	2100	797999	790				Parking at UofC	\$ 8.00		\$ 8.00
3	6/4/2013	Travel	3101	2100	797999	790				Mileage to Richie's House in Calgary - 258.8 km	\$ 73.95	\$ 3.69	\$ 77.64
4	8/21/2013	Hosting	3610	2100	797999	790				Nourish Café - Lori Cole	\$ 53.94	\$ 0.80	\$ 54.74
5	3/28/2013	Incidentals	3107	2100	797999	790				Covenant Health- Gala ticket & donation	\$ 160.00		\$ 160.00
6	9/13/2013	Accommodation	3105	2100	797999	790				Campus Tower Suite Hotel-LLI Launch	\$ 170.32	\$ 8.19	\$ 178.51
7	9/13/2013	Travel	3101	2100	797999	790				UofA parking	\$ 12.00		\$ 12.00
8	9/13/2013	Meals	3106	2100	797999	790				Good Earth Café	\$ 12.82	\$ 0.32	\$ 13.14
9	9/13/2013	Meals	3106	2100	797999	790				A & W	\$ 7.35		\$ 7.35
10	9/12/2013	Meals	3106	2100	797999	790				Willow Esso	\$ 4.62	\$ 0.11	\$ 4.73
11	9/13/2013	Meals	3106	2100	797999	790				High Park Esso	\$ 7.39	\$ 0.18	\$ 7.57
12	9/27/2013	Incidentals	3107	2100	797999	790				Travel Alberta Industry registration Oct. 27-29/13	\$ 400.00	\$ 20.00	\$ 420.00
13				2100									\$ -
14				2100									\$ -
15				2100									\$ -
16				2100									\$ -
17				2100									\$ -
18				2100									\$ -
19				2100									\$ -
20				2100									\$ -
21				2100									\$ -
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26				2100									\$ -
27				2100									\$ -
28				2100									\$ -
29				2100									\$ -
30				2100									\$ -
31				2100									\$ -
32				2100									\$ -
33				2100									\$ -
34				2100									\$ -
35				2100									\$ -
Total Expenses : A											\$ 978.97	\$ 36.71	1,015.68

ENTERED NOV 13 2013

Summary by Expense Type										
GL	Fund	Expense Type	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	2100	Travel						162.53	7.11	169.64
3102	2100	Travel-BOG						-	-	-
3105	2100	Accommodation						170.32	8.19	178.51
3106	2100	Meals						32.18	0.61	32.79
3610	2100	Hosting						53.94	0.80	54.74
3611	2100	Hosting-Alcohol						-	-	-
3107	2100	Incidentals						560.00	20.00	580.00
6132	2100	Travel Advance								
Total								978.97	36.71	1,015.68

Travel Advance (positive)	B 6132-2100	\$ -
	A-B	\$ 1,015.68

Return to Requestor	Leanne Carignan
Department	Executive Office
Cost Centre Code	797999
Prepared By	Leanne Carignan

Claimant's Signature	Date
Claimant's Supervisor	Date
Financial Services	Date

Expenses

1. Mileage: UofC →
TBC 120 Km
(Return) x 2
30¢/Km

2. Parking - \$8.00

UofC
Dr. Craighead
Faculty of Medicine

(3)

Mileage 129.4 Km

Jose 4th x 2

Ridley's House 30¢/Km

Telf Pezi event

Banff → 714

(Return) Riverdale
Ave SW
Calgary

1. Nourish Cafe - \$54.74

Interview

- short discussion w/

Lori Cole,
Dir PR, Banff
Springs

(1)

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

Vehicle vacates at 23:59
University Of Calgary/Art Parkade
No overnight parking ART-01

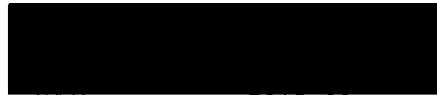
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1239**

ENTRY TIME 03 JUL 13 08:45 AM
30908 Paid \$ 8.00C
00121692

(2)

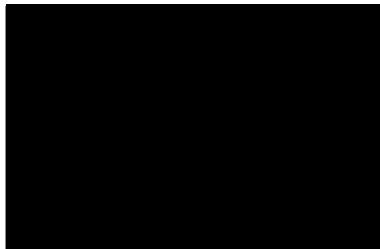
(4)

NOURISH CAFE INC.
110 211 BEAR STREET
BANFF AB



DATE 2013/08/21
TIME 4981 13:53:47
CLERK ID 11
RECEIPT NUMBER
C82005919-001-019-008-0

PURCHASE AMOUNT \$47.60
TIP \$7.14
TOTAL \$54.74



APPROVED

AUTH# 004412 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



Nourish Bistro
Order #: 1-2325
table 10

Register: Main Receipt (receipt2)
013-08-21 13:52:16

1 Cherry Cream 5.00
2 Cherry Cream 10.00
1 Beautiful Burrito 17.00
- GLUTEN FREE
** No onion
1 quesadilla 14.00

Subtotal: 46.00
GST (5% of 32.00): 1.60
Total: 47.60

Amount due: 47.60

Nourish Bistro
Box 1525 Banff Alberta Canada
Banff, Alberta T1L1B4
Canada
403-681-4255
info@nourishbistro.com
www.nourishbistro.com



Expenses

1. Mileage: UofC →
TBC 120 Km
(Return) x 2
30¢/Km

2. Parking - \$8.00

UofC
Dr. Craighead
Faculty of Medicine

③

Mileage 129.4 Km

Tool 4th x 2

Ridley's House 30¢/Km

Telf Pezi event

Banff → 714

(Return) Riverdale
Ave SW
Calgary

1. Nourish Cafe - \$54.74

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Duo PR, Banff
Springs

①

THIS IS YOUR RECEIPT

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Vehicle vacates at 23:59
University Of Calgary/Art Parkade
No overnight parking ART-01

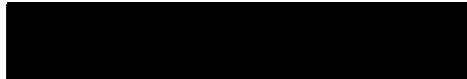
**SPACE
1239**

ENTRY TIME 03 JUL 13 08:45 AM
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②

④

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110 211 BEAR STREET
BANFF AB



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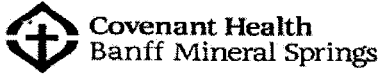
CARDHOLDER COPY

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Nourish Bistro
Box 1525 Banff Alberta Canada
Banff, Alberta T1L1B4
Canada
403-681-4255
info@nourishbistro.com
www.nourishbistro.com



5

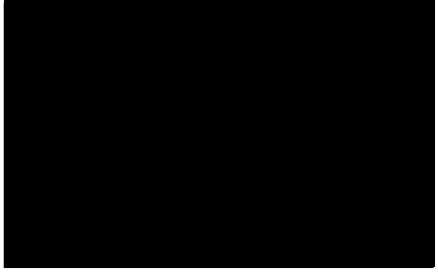


P.O. Box 1050
305 Lynx Street
Banff, Alberta T1L 1H7
Canada

Number: 200772789
Page: 1
Date: 2013-03-28


Bill To: The Banff Centre
Box 1020, Stn. 6
Banff, Alberta T1L 1H5

Attn: Luke Sunderland

LAST NAME:
FIRST NAME:
MIDDLE NAME:
STREET1:
STREET2:
STREET3:
CITY:
PROVINCE:
POSTAL CODE:


Item No.	Description/Comments	Quantity	UOM	Unit Price	Amount
415	GALA TICKET	1	EA	90.00	90.00
411	DONATIONS - HOSPITAL The Banff Mineral Springs Hospital 2013 Gala 'So You Think You Can Dance?'	1	EA	70.00	70.00

PAID
MAR 28 2013
MINERAL SPRINGS HOSPITAL
BANFF, ALBERTA



ACCOUNTS ARE DUE WHEN RENDERED

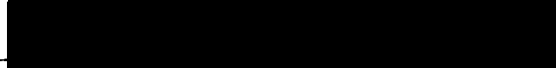
Remit To:
Banff Mineral Springs Hospital
P.O. Box 1050
305 Lynx Street
Banff, Alberta T1L 1H7
Canada

GST No.:
107704009

Sub Total	160.00
GST	0.00
Total	160.00
Less Paid	160.00
Amount due	0.00

Invoice

Thank you!

Name: Mr. Luke Sunderland Date: April 6, 13Address:  Amount: \$ 70.00City: Banff  Phone No.: _____ GALA TICKETS

Patrick Dumelie, President & CEO

Covenant Health

11111 Jasper Ave. Edmonton, Alberta T5K 0L4 • Web: www.covenanthealth.caOfficial Receipt for Income Tax Purposes – Registration Number 139764476 RR0001 Canada Revenue Agency: www.cra.gc.ca/charities

We respect your privacy and wish to assure you that we do not share, trade, lease, or sell information.

On behalf of the Banff Mineral Springs Hospital I would like to thank you for being a part of our 2013 "So You Think You Can Dance" Fundraising Gala. Your support was appreciated and we hope that you enjoyed the evening. The Gala Committee is always interested in hearing your suggestions and comments as well as recruiting persons to assist with organizing the event. Please do not hesitate to contact Leslie de Bie, Coordinator of Foundation Support & Volunteer Services should you wish to make a comment or volunteer for next year's Gala.

We are delighted to announce that 2013's great attendance helped us achieve in excess of \$42,000 towards supporting our acute care programs. These programs assist us in preserving our Vision as a 'Centre of Excellence for Specialty Surgical and Emergency Care' for our local community and visitors to Banff National Park. We will soon be announcing the date of the Gala for next year and will be sending out a reminder to buy your ticket early for the "Party of the Year".

I am enclosing the tax receipt for the portion of the ticket price that is eligible by CRA guidelines.

With appreciation,


Cindy Mulherin
Executive Director

6

Invoice



11145-87th Avenue
Edmonton, AB, T6G 0Y1
Tel:(780)439-6060 Fax:(780)433-4410

0604

Mr Luke Sunderland

Receipt

Invoice date 11/5/2013
Our reference ACT-FC82219 /A
GST Number 10343 8925 RT0004

Guest Mr Luke Sunderland Arrival 9/12/2013 Departure 9/13/2013 Room 0604

Date	Description	Quantity	Unit Price	Total (CDN)
9/12/2013	Room Charge	1	159.00	159.00
9/12/2013	GST Taxes	1	8.19	8.19
9/12/2013	Tourism Levy	1	6.55	6.55
9/12/2013	Destination Market Fee	1	4.77	4.77

9/13/2013				
Total invoice				178.51
				-178.51
Total Paid				-178.51
Total Due				0.00

Total GST 8.19

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____

For reservations: www.coasthotels.com or 1-800-663-1144

DISPLAY THIS SIDE UP ON DASHBOARD

DETACH RECEIPT FROM TICKET

EXPIRATION DATE EXPIRATION TIME

13/09/13 01:30 PM

DATE ISSUED TIME ISSUED AMOUNT PAID

13/09/13 10:30 AM \$ 12.00

AMOUNT PAID

\$ 12.00 84840000 10:30 AM

CREDIT CARD NUMBER

LOT 700-A



UNIVERSITY OF ALBERTA



UNIVERSITY OF ALBERTA

1215174

NON TRANSFERABLE

1215174

RECEIPT GST # R108102831

8

9

DUPLICATE

COPY COPY COPY COPY COPY COPY COPY COPY
F-0027 Table 0 #Party 1
E SvrCk: 27 7:18 09/13/13

GOOD EARTH CAFE #13
8623 112 ST NW
EDMONTON AB

A&M #1271 RED DEER
37418 HWY 2 SOUTH T4N1B2
RED DEER AB
22988857

1 EXLARGE COFFEE 200Z 2.80
1 SOUTHWEST BAKE 3.95
1 FRUIT SALAD, 1g fruit salad 5.75

DUPLICATE

|||| PURCHASE ||||

Sub Total: 12.50
GST : 0.63

09/13 07:19 TOTAL: 13.13

DATE 2013/09/13
TIME 0702 07:39:31
RECEIPT NUMBER
C3070E171-001-207-010-0

09-13-2013
Name: LUKE SUND-PLAND

GST #835848938RT0001

Trace # 420083
FS22988885703
Auth # 053888 RRN 001656082

Good Earth Coffeehouse & Bakery
Campus Towers

PURCHASE
TOTAL

\$13.13

Total \$7.35

(00) APPROVED-THANK YOU

Please visit us on Facebook!
www.goodearthcafes.com

Retain this copy for your records
Customer copy

AMT-TEND CHANGE TALLY
VISA 13.13 13.13

13.13

09/13/13 07:19

E

APPROVED

AUTH# 079754 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

10

11

WILLOW ESSO
45 GASOLINE ALLEY EAST
RED DEER COUNTY, AB T4E 1B1

00302524

VRN:R121461107

09/12/2013 5:16:35 PM

Register: 2 Trans #: 9028 Op ID: 1502

Your cashier: [REDACTED]

RspnutBtrCup46g	\$1.59	103
PwradePch710ml	\$2.79	103
BottleDep10Cnts	\$0.13	102

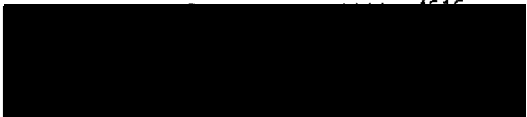
Subtotal =	\$4.51
GST =	\$0.22

Total = \$4.73

Change Due = \$0.00

Credit \$4.73

 TYPE: PURCHASE
 ACCOUNT: VISA \$4.73
 AUTH: 045337-F INVOICE: TCK17666



LOYALTY: NO
IMPORTANT - retain this copy for your records

Customer Copy

HIGH PARK ESSO
15606 - 111 AVENUE
EDMONTON, AB T5M 2R7

00302252

VRN:R121461107

09/13/2013 2:21:46 PM

Register: 2 Trans #: 5235 Op ID: 101

Your cashier: [REDACTED]

UnsltCshw 80g	\$3.79	103
Amplghtng473ml	\$3.29	103
BT 10 enviro 3	\$0.10	102
Enviro Fee 3 Cents	\$0.03	103

Subtotal =	\$7.21
GST =	\$0.36

Total = \$7.57

Change Due = \$0.00

Credit \$7.57

 TYPE: PURCHASE
 ACCOUNT: VISA \$7.57
 AUTH: 038527-E INVOICE: TTR11749



LOYALTY: NO
IMPORTANT - retain this copy for your records

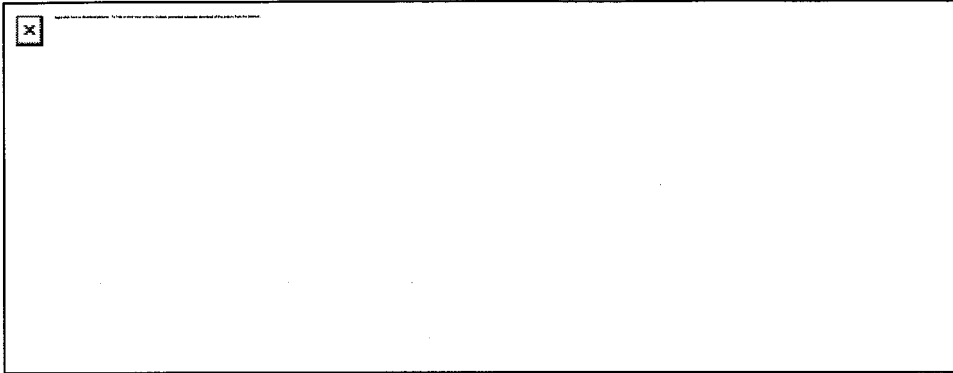
Customer Copy

Thank You

12

Sunderland, Luke

From: Travel Alberta Industry Events [REDACTED]
Sent: Friday, September 27, 2013 4:23 PM
To: Sunderland, Luke
Subject: Travel Alberta Industry Conference Receipt



RECEIPT

Luke Sunderland
[REDACTED]

Confirmation: TAIC11E541

Thank you for registering for the Travel Alberta Industry Conference taking place October 27 - 29, 2013 at the Fairmont Banff Springs Hotel & Conference Centre.

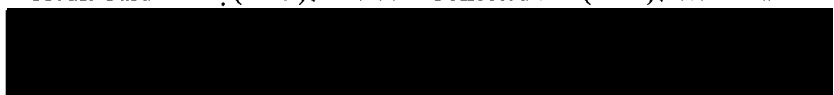
Registration Details & Payment:

QTY	Description	Cost
1	Alberta Resident - Early Bird Rate (\$400 + GST = \$420.00)	(CAD)\$420.00
1	No	(CAD)\$0.00
TOTAL		(CAD)\$420.00

Payment Information

Payment Number: 1 - FAILED

Credit Card Fees (CAD)\$ 420.00 Collected : (CAD)\$ 0.00 Balance : N/A



Luke Sunderland - [REDACTED]

